YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   BHARATIYA VIDYA BHAVAN'S
M.M.COLLEGE OF ARTS,
N.M.INSTITUTE OF SCIENCE,
H.R.J.COLLEGE OF COMMERCE
(BHAVAN'S COLLEGE)

- Name of the Head of the institution   Prof.(Dr.) Zarine P. Bhathena

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone No. of the Principal   022-26256455

- Alternate phone No.   9821364879

- Mobile No. (Principal)   9821364879

- Registered e-mail ID (Principal)   zarine_bhathena@rediffmail.com

- Address   Bhavan's College, J.P. Road,
  Munshi Nagar, Andheri(W)

- City/Town   Mumbai

- State/UT   Maharashtra

- Pin Code   400058

2.Institutional status

- Autonomous Status (Provide the date of   26/06/2020
  conferment of Autonomy)

- Type of Institution   Co-education

- Location **Urban**

- Financial Status **Grants-in aid**

- Name of the IQAC Co-ordinator/Director **Dr. Ujjvala Phatak**

- Phone No. **02226256455**

- Mobile No: **8087911376**

- IQAC e-mail ID **bhavanscollegeandheri@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://bhavans.ac.in

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://bhavans.ac.in/wp-content/uploads/2022/12/Bhavans-Academic-Calendar-AY-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.02**	**2015**	**01/05/2015**	**30/04/2020**
Cycle 3	**A**	**3.02**	**2020**	**01/05/2020**	**31/12/2025**

6.Date of Establishment of IQAC **01/07/2002**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Physics	DBT Star College Grant	Department of Biotechnology, GOI	13/04/2021	1360000
Botany	DBT Star College Grant	Department of Biotechnology, GOI	13/04/2021	1360000
Chemistry	DBT Star College Grant	Department of Biotechnology, GOI	13/04/2021	1360000
Statistics	DBT Star College Grant	Department of Biotechnology, GOIDepartment of Biotechnology, GOI	13/04/2021	1360000
Microbiology	DBT Star College Grant	Department of Biotechnology, GOI	13/04/2021	1360000

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   16

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

During the year 2021-22 a Green audit , Energy Audit, Waste Audit, Water Audit and Environmental Audit of the college was done.

For emphasing and monitoring teaching learning quality during the online mode of teaching, a software was offered to the students, parents and teachers to enable them to record students attendance, lectures schedule and syllabus completion. The data complied was used to keep a check on the Quality and Consistency of lectures taken. Based on the data of attendance, defaulters could be identified and students could be informed well in advance for remedial actions.

An Academic Audit Committee was formed, consisting of external experts and teachers to assess the question papers in accordance to Bloom's taxonomy

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

26-12-2022 04:23:06

Plan of Action	Achievements/Outcomes
To conduct a webinar for Researchers and faculty members on Online Searching	A webinar on Online Searching: Tools and Techniques for teachers and researchers was conducted on 6/8/21 along with the Library Committee
Since the pandemic was ongoing, it was important to search for DIGITAL LlBRARY solution for benefit of the students	A demo cum orientation lecture on Knimbus Digital Library
To make the teachers and students aware of green technology and to initiate proactive measures for sustainability which will be followed by Green Audit of the college	Two days of Green Audit was conducted and its report was presented to the management. Important outcome of this was use of Bhavan's College lake water for gardening purpose. The awareness generated among the students regarding Green Sustainability motivated them to carry out projects related to Organic Composting of waste leaf litter that accumulates within our campus under the DBT Star Projects.
Attendance monitoring committee to take a stock of attendance defaulters, to take PTA meetings and to publish defaulters list on the website was created.	To improve and regularise attendance, students with less than 50% of attendance per course are not allowed to appear for the examine. Such a strict action sent an indication to the students about the importance of attendance and one of the outcome was that attendance improved considerably during the next semester
The Audit of Question paper will be organised	Relevant question in the papers in keeping with the Bloom's Taxonomy to challenge the cognitive ability of the learners were obtained.

13.Was the AQAR placed before the statutory   Yes

body?

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Chairman of the Governing Body and the Office of the Principal	**20/12/2022**

14.Was the institutional data submitted to AISHE ?   **Yes**

- Year

Part A

Data of the Institution

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Chairman of the Governing Body and the Office of the Principal	20/12/2022

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022	16/12/2022

15.Multidisciplinary / interdisciplinary

With Autonomy the college started the process of syllabus revision keeping in mind the UGC Guidelines of offering courses that are interdisciplinary. A few examples highlighting the same are lenisted below:

- The M.Sc Physics program has a paper on Data Analysis using Excel. The faculty from the Department of Statistics teach the Course. This is done to foster interdisciplinary approach and combine principles of Statistics and Physics for Data Analysis.
- A course on programming with Python is included as an Applied component at the third year B.Sc Physics programme so that the students can attain the programming skills necessary in theoretical Calculations.
- In Microbilogy, an interdisciplinary subject dealing with food and nutrition is offered to the students of microbiology. The college has also offered food safety entrepreneur and startup Diploma course.
- In the subject of Psychology, topics that deal with Statistical Analysis of data are included in the courses taught at F.Y.B.A. and T.Y.B.A.
- Assignments that are given for continuous internal assessment are devised keeping in mind interdisiplinary

nature.

16.Academic bank of credits (ABC):

ABC will be undertaken once NEP is implemented within the state of Maharashtra.

17.Skill development:

The college has collaborated with RASCI and the Skill Sector Council Government of India to initiate a bachelor's degree course in Commerce for Retail Management wherein students go for paid internships/ apprenticeship for three days in a week to retail conglomerates to understand the skills required in Retail Marketing. These students after their three years of study are offered job opportunities at managerial positions. During this year, the college has an MOU with Reliance Retails for their students.

The syllabus framed for the S.Y.BSc Physics Course has lab skill experiments like soldering circuits on lug boards and Zero PCB. During the Course of the experiment the students are taught the use of soldering iron, desoldering gun, rosin solder, cleaning of components before soldering and the concept of dry solder. The students then check the working of the circuit using the laboratory equipments.

A National level workshop on Communication Skills: A gateway to Employment was conducted to apprise students about the importance of communication skills in employment.

Many of the subjects offered to the students as applied components are skill oriented. e.g. Horticulture Gardening, Operations Research, Ornamental Fisheries.

Under the DBT Star Projects dealing with Mushroom Cultivation were handled by students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Syllabi of BA Philosophy includes topics on Indian knowledge systems, in particular with reference to Indian schools of Philosophy. In FYBA Moral Philosophy the basic moral concepts from vedas are introduced. In SYBA and TYBA the course includes all the schools of classical Indian Indian philosophy both Orthodox and Heterodox. It includes systems of thoughts like Nyaya, Vaisesika, Samkhya, Yoga, Mimansa, Vedanta, Buddhism,

Jainism and Charvaka. The study includes Indian theories of knowledge, error, interpretation, Indian theories of reality and Indian Logic.

Certificate course on Vedic Maths for all students of Junior and Degree college was successfully implemented and more than two batches are completed.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
After the grant of Autonomy, the revision of first and second year syllabi for all programmee was done keeping in mind the UGC Guidelines for development of global competencies and holistic personality development of students.

20.Distance education/online education:
During the pandemic lockdown, the students were encouraged to enroll themselves on SWAYAM, NPTEL and Coursera. For which extra curricular credits were allocated to them.

Extended Profile

1.Programme

1.1   **6**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.Student

2.1   **4557**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File]

2.2   **1330**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.3   **1442**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **1082**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **117**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**6**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**4557**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**1330**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**1442**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**1082**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**117**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**91**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**2481**
4.2 Total number of Classrooms and Seminar halls	**49**
4.3 Total number of computers on campus for academic purposes	**220**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**124.42**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curricula has been developed taking into consideration the draft of the new National Education Policy which has a special emphasis on skill development and employability.The Board of Studies has beenconstituted and consists: HOD of the concerned subject, all Internal faculty members in the department, two subject experts nominated by the Academic Council outiside of the parent Univeristy, One Expert nominated by the Vice

Chancellor , One representative of industry/corporate/Allied area relating to placement, One Post graduate meritorious alumni nominated by the Principal, Co-Opted by HOD by the approval from the Principal, an expert from outside the college when special courses of study are to be formulated. A number of Board Meetings has been conducted and the minutes of the meetings were shared with the Principal.

In academic year 2020-21all the departments revised the syllabus of respective First Years,and Masters Part-1 and started implementing in 2021-22.

The syllabus revision of S.Y.and Masters Part-2 is done as per the guidelines of BOS and academic council in 2021-22. The PO's, PSO's and CO's have been designed to reflect local, national and global needs specified in the syllabus have been uploaded on the website

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://drive.google.com/drive/folders/17 C6T0DilyVGgwvrTj2NcQlB4YyJU6VLi

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

5

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

5

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The cross cutting issues such as Environment and sustainability,

Gender, Human values,Professional ethics are instilled in the curriculum. Some of the examples are as follows: The FYBA History syllabus under Autonomy has catered the values such as Gender equality, women development, and human values through subtopic Upliftment of Women and Dalits in the 20th Century from unit -2 paper-I of sem-II. The FYBA Psychology syllabus under Autonomy has catered the values such as professional ethics especially Ethics of Psychological Research in the4 th module paper-I of sem- I. And the SYBSC (Botany) syllabus under Autonomy has catered the values such as environment and sustainability through Forestry: Agro-forestry, Urban forestry, organic farming, Silviculture in unit-2 of paper 3 sem- III. The Phd Microbiology syllabus has catered the values such as Ethics in research under Unit 1 and Unit 2 of PhD coursework in Microbiology

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

95

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

50

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**E. None of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	https://docs.google.com/spreadsheets/d/1g frodpP4Xw23ZYMMGMv8Yobk2bmzZUZ1/edit?usp= share_link&ouid=11415965153175775 1032&rtp of=true&sd=true
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4519

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1765

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Slow and advanced learners are identified by the teachers during the conduct of lectures, discussions and their participation in the class. After the identification of slow and advanced learners, teachers, made use of simple methodologies to eliminate their quitting points suchas differentiated instructions in the same classroom were given so different learners could learn at their own speed. List of reference books and links of online study material/videos were also provided keeping in mind the learners learning abilities. Lectures/Instructions were given making use of bilingual, vernacular language so as to benefit the slow learners. Revision lectures were conducted. Students especially differently abled were also allowed to record lectures which helped them to learn at their pace. Advanced learners are encouraged to participate in the various academic activities such as in intra/inter collegiate competitions to enhance their skills. Open

discussions during the lectures were encouraged.

The students learning levels were assessed on a continuous basis by giving assignments, quiz, Google forms, tests etc. After the completion of each topic, tests wereconducted. Students were also asked to make presentations on topics related to the syllabus and continuous guidance was given. Counselling wasdone for concerned students as required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	4519	117

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Understanding that 'motivation' is important for successful learning, various student centric strategies are employed by the teachers to enhance it. Critical & creative thinking had been stimulated & boosted using open ended questioning practice, conduct of debates, quiz etc. which encouraged clear communication & provided students with reassurance that their thoughts & ideas matter. Projects were given to test practical knowledge of the theory taught in the lectures. To ensure that students understand the concepts better blended teaching methods were used by teachers such as use of chalk and board, discussions, role-play, power point presentations,you tube videos, etc. Students were also asked to make presentations on topics given in advance. Extempore speeches were encouraged. They were given reference list of the various resources available in the library of the institution as well as online.

Students were encouraged to give suggestion on various issues of concern by using problem solving techniques such as case studies especially while giving assignments. Regular co-curricular activities were also organized to enhance learning. Field visits, internship programs, guest lectures were organized for the benefit of the students which not only enhanced learning but also gave them the opportunity to apply their knowledge for market/job requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

For better communication and enhancement of the teaching learning process ICT enabled tools such as open source software, virtual compilers, Google classroom, simulation software, YouTube videos/images etc. were used by teachers. Virtual platform like Google meet, Zoom were used to conduct online lectures and assessments alongwith offline lectures. As online classes could get passive at times so, apart from the zoom-and-talk methods, teachers relied a lot on You Tube videos, Zoom interactive boards, movies related to syllabus, songs, bhajans etc. to make the class lot more engaging. Students were also exposed to e-libraries and motivated to read books, journals, newspapers etc. available online. They were provided with study material which were uploaded and shared using Google Classroom, Teachus App. Online quiz were also conducted after the lectures for understanding the learning levels of the students.The Physics department used circuit simulation softwares like Microcap, Tinkercad etc. Commerce department (Advertising) used Padlet for brainstorming. Psychology and Philosophy Department made use of Zoom Poll, JamBoard/ whiteboard while conducting lectures. Co-curricular activities were also conducted in online mode so that students do not miss on learning the skills required for the development of one's personality.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, workshops and industrial visits, holidays, vacation dates, festivals, etc. The calendar provides the total effective working days available in a given semester. Then the Office of the Principal along with the Timetable committee prepares the time table by correlating the working days available and coverage of curriculum of the subjects. Thus, the academic calendar helps to monitor the effective delivery of the program with academic input. At the beginning of each semester the faculty prepares a Teaching Plan for the topics that they will be teaching in the semester. This teaching plan incorporates the teaching days and takes into consideration the days when exams will be conducted along with the holidays, vacation days so that the curriculum can be delivered effectively and, in its entirety. Extra curricular activities of the Departments were also included in the Academic Calendar

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

38

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1559

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

43

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

29

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

We have been using Mastersoft ERP software since 2018. In the AY 2021- 22 due to pandemic the college used Teach US software for the smooth conduct ofexamionations.For Continuous Internal assesment (CIA) Google forms were used in which features like randomisation of questions and options were utilized. Assignments were also collected in online mode using Google Classroom. Zoom and Google Meet platforms were used to proctor wherever possible.This considerably reduced grievances for re-evaluation.The Mastersoft software made it easy to compile and declare the result in time. Detailed guidelines for the use of the software for conducting exams were posted on the College website and a mock examination was scheduled for the students to acquaint them with the software. Faculty members were provided with guidelines for setting up the Question Papers. A workshop was conducted by the college to ensure that the faculty members

are adept at the use of the software for the purpose of paper setting and conduct of examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The revised syllabus for First Year Under Graduate and Post Graduate programme was implemented in the year 2021-22. TheProgramme Outcomes and Course Outcomes for all Programmes offered by the institution are stated in the revised syllabus and circulated among the students by all concerned departments. Since the teachers are BOS members in the concerned subject they are well aware of the PO's and CO's for the courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://drive.google.com/drive/folders/17C6T0DilyVGgwvrTj2NcQlB4YyJU6VLi

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Attainment of Programme Outcomes and Course Outcomes was evaluated by the institution using a continuous Internal Assessment and External Exam.The use of technology aided the continuous assessment of the student. Some teachers and departments assessed students understanding by providing students with MCQ questions at the end of each lecture.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1336

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://drive.google.com/file/d/1kbJSFHhEUQRnoKn17lRu0MADNn5Pb0eR/view?usp=share_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research and the changes suggested by UGC, MHRD, State Government and University of Mumbai from time to time with respect to Research and Development is implemented in toto.

Objectives

? To provide necessary autonomy and freedom of functioning for all academic staff and student, while ensuring at the same time that the science and technology enterprise is fully committed to its social responsibilities and commitments.

? To integrate scientific knowledge with insights from other disciplines, and ensure fullest involvement of scientists and technologists in all streams.

? To attract the brightest young minds to careers in science and technology, by conveying a sense of excitement concerning the advancing frontiers, and by creating suitable employment opportunities for them.

? To build and maintain centers of excellence in active collaboration with industries, with the aim to raise the level of work in selected areas to the highest international standards.

? To establish an Intellectual Property Rights (IPR) regime, which maximizes the incentives for the generation and protection of intellectual property by all types of inventors.

? No research student will be discriminated based on caste, creed, region, religion etc. The policy of reservation as mentioned by the University of Mumbai vide letter dated 29th June 2013 (Uni. Of Mumbai letter No.Spl.Cell/Admn/PG/4/2013) will be followed in letter and spirit.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	NIL
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the

year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.95

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

13

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Bhavan's Campus has leading institutions like SPJIMR, SPCE, SPIT, etc. In our campus we have SPIT innovation hub center to create an ecosystem for innovation, creation and transfer of knowledge. Along with this the Entrepreneurship Development Cell (EDC) of Bhavan's College is established to create a sustainable and diverse entrepreneurial ecosystem to facilitate young students to take up entrepreneurship as a career. The EDC plays an active role in inculcating and enriching the entrepreneurial environment in the college by creating an easily accessible and exhaustive set of resources for the budding entrepreneurs and other stake holders who are associated with business ventures. The Entrepreneurship Development Cell organises various fun-filled yet educating sessions such as start-up showcases, competitions, eTalks for the development of entrepreneurial attitude among students. Objectives of EDC are to create awareness among students about entrepreneurship, to guide and mentor students in starting Business Ventures, to arrange Entrepreneurship Development Programs, to develop an ecosystem to help budding entrepreneurs, to collaborate with institutions for Internship, skill development and resource sharing, to arrange activities and competitions to develop entrepreneurial mind-set and to evaluate, review and report the activities of Entrepreneurship Development Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR), Entrepreneurship and Skill Development during the year

8

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

11

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

37

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

389.05

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

DLLE Department conducts the social and educational activities for the less privileged sections of the society to enhance and improve the quality of life of such groups with the central objective of "reach to unreached". The nature of the activities is vocational career-oriented projects & community-oriented projects which include social, educational, environmental awareness, career & personality development, etc. It also helps students to develop their skills and personality. In academic year 2021-2022 DLLE has won the Best DLLE College Unit Rotating Trophy, the Best DLLE College Unit Award, First Prize in Short Film / Video Making Competition, Third Prize in Creative Writing at UDAAN – the Flight of Extension, Essay Writing, etc. A total of 102 students across Arts, Commerce and Science streams successfully enrolled for the extension work activities. The Department had selected four projects and enrolled the students as per their choice. A total 95 students are entitled to the benefit of 10 Grace Marks and a Certificate of Participation under the Ordinance 229-A on the satisfactory completion of 120 hours of work under Extension Work Projects. Webinars were conducted covering the projects selected for this year.Pratham's Domestic Worker Upward Mobility Programme, Lad Spices and Food Factory: An Industry Orientation Programme, Tobacco De-addiction Awareness in India and Career Guidance.Cadets of NCC BOY'S unitand8 Maharashtra Girls Battalion NCC Girls Unitparticipated in various events, programsandactivities.The N.S.S unit of

Bhavan's Collegehaveconductedvariousactivities during pandemic.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](NIL)

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

5

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

29

File Description	Documents
Reports of the events organized	View File
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2066

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

1. The College Campus: The College has a well-maintained, green and lavish campus in the heart of Mumbai city, spreading into 45 acres. The institute, at present, is sufficiently equipped in terms of physical infrastructure for conducting lectures in Arts, Science, Commerce and Self-Financing Courses. The state-of-the-art infrastructure has been built to provide an effective teaching-learning environment.

2. Classrooms: A total number of 49 spacious, well-ventilated and adequately lit classrooms are established with necessary requirements. Some of the classrooms have a setup of LCD projectors, LAN and Internet facility to provide conducive

learning environment.

3. **Laboratories:** The college has a total number of 35 well-designed and fully equipped laboratories as per curriculum requirement. The Science laboratories are renovated with the state-of-the-art machinery to impart the education in the subjects of Chemistry, Physics, Microbiology, Botany, Zoology, Biodiversity and Biotechnology. The Computer Laboratories are set up for Computer Science, Information Technology, Bachelor in Mass Media, Bachelor in Management Studies and also in the Departments of Statistics, Mathematics and Physics to enhance students' computer skills.

4. **Seminar Hall:** The College has the air-conditioned Seminar Hall which is well-equipped with the required ICT facilities to conduct the seminars, conferences and workshops.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. **Extra-curricular and sports:** The institute has adequate infrastructural facilities for students to take part in sports and cultural activity. The College has a separate Gymkhana Office and a place for indoor games. A huge playground is available for outdoor games like cricket, football, handball and a track for Athletic Events. A separate court for Volleyball and Throw Ball is also made available. A Gymnasium is provided for students for building their physical endurance.

2. **NCC and NSS:** The Separate NCC Office for Boys and Girls Cadets are available. A Tar road and open space around the College building are being used for parades and march past practices. For NSS activities, a common room is provided to NSS Unit for conducting social and personality development activities.

3. **Cultural Programs:** Bhavan's College is a host to many events throughout the academic year and has developed facilities for the same. The cultural activities are carried out by the

Cultural Committee at the Auditorium, Class rooms and the Playgrounds. Every year, the Kalamahotsav, the Annual Cultural Festival, is organized with a variety of cultural events.

4. Other Facilities: Yoga and Meditation Centre is also available for students to study and practice Yoga.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

19

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

17.01

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library services are fully computerized with LIBSYS Software

(College Edition). Library activities like Acquisition, Cataloguing, Circulation, Periodicals, Stock Verification and OPAC are performed with the help of computers.

1. Library Collection: The Library has about 63500 books with a good number of textbooks, reference books and Books for Competitive Examinations.

2. Book Bank Scheme: A Book Bank Facility is available for underprivileged, economically backward and differently abled students

3. Reading Room: The Reading Room facility with a peaceful environment has been created to enhance the learning ability of the students. The Library Reading Room is situated in the first floor and can accommodate 200 students.

4. Online Public Access Catalogue (OPAC): The books and resources are catalogued and they can be searched through OPAC.

5. UGC Network Resource Centre and Internet Facility: This is created to provide free internet access, browse N-LIST E-Resources and other educational sites for their study and research purposes.

6. JAWS for Visually Impaired: Library has JAWS (Job Access With Speech) Software and devices specially designed tohelp the visually challenged students.

7. English Language Lab: The language lab was established to upgrade the communication skills of the students to acquire proficiency in English language.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://bhavanslibraryandheri.weebly.com/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.57

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

156

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Computers and its peripherals procured and upgraded either once in three years or five years. Hardware and software are upgraded as per the needs of students and based on the content of syllabus. Latest version of software and computers are added to suit the syllabus and industry requirements. A budgetary provision is made for upgradation and maintenance of computers and peripherals. The LAN ensures a central computing facility. This facility is used by the Administrative Office for input of

students' data, admissions, maintenance of staff and student data.

Firewall and Anti-Virus Software: All the computers in the library, admin office and computer laboratories are protected with Firewall and are installed with Quick Heal Anti-Virus Software.

Password Protected Wi-Fi : There are 19 classrooms with LCD Projectors and Wi-Fi facility available for teachers to teach in the classrooms. Wi-Fi is accessed only with user credentials.

Secured Online Teaching: TeachUs App. and Mastersoft Software are used for teaching, learning and other administrative activities. Each faculty and students are assigned user name and password to attend online lectures and other academic purposes.

OSM Software: For paper assessment and evaluation On Screen Marking (OSM) a secured software is used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4519	241

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

77.48

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

1. Physical Facilities: The College has centralized processes of maintenance and repairs. The Infrastructure Committee ensures the timely and proper maintenance of the college infrastructure. The College has appointed a carpenter, an electrician and a plumber for maintenance works on call for 24 x 7. Water filters, water coolers, air conditioners and fire extinguishers, are under an annual maintenance contract with private agencies. The

college has a partial outsourcing of housekeeping activities so that general levels of health and hygiene are maintained. It has also formed the Canteen Committee to keep track of the hygiene and cleanliness of the canteen and also monitor quality, quantity and price of food served in the canteen for students and staffs.

2. Library: The Library Advisory Committee is formed comprising of the Principal, senior faculty members and the Librarian. It Provides necessary guidance with regard to Library Infrastructure, Library Facilities and Library Services.

3. ICT: The newly procured computers and their accessories are maintained on 1 or 3 years' warranty period policy. The College has 2 full-time System Administrators appointed to look after the ICT related matters. Apart from the AMC, the lab assistants and attendants are appointed to maintain and oversee all computer related matters

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

112

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

90

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology | **A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances | **A. All of the above**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

59

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

300

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	[View File]()
Any additional information	[View File]()

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

11

File Description	Documents
e-copies of award letters and certificates	[View File]()
Any additional information	[View File]()

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Though in the previous years there was an active student's council due to ongoing elections University of Mumbai ordained through its circular not to have elections for student's council. Thusthere is no students' council elected. Where in committees where representation of the students was required like CDC, student's representative are selected by Vice Principals of respective faculties and theyinvited to attend the meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

Nil

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The institution does not have registered Alumni association but every department has functional alumni whatsapp group and through email where the alumni are in contact with their respective faculties.

The alumni of the college whenever required provide with the infrastructure support, assist in organizing the cultural events, extend the financial support to their respective departments.

For example: The department of Microbiology has Bhavan's Micro Alumni whatsapp group with 227 participants (alumni)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Mission: Grooming students into professionals by providing modern facilities for academic excellence, training in soft skills, so that they can meaningfully contribute to Nation building. Achieving a holistic development of personality through education which is in the view of Bharatiya Vidya Bhavan, is both modern and traditional so as "To motivate the weak, address the average and challenge the gifted". Vision: Holistic development of our students to empower them as citizens of contemporary India along the lines ofas envisaged by our founder Kulapati Dr.K.M.Munshiji:

- **To develop professional competence, ethical behaviour and environment consciousness in a learner through creative**
- **education, thereby ensuing social equity.This can be seen through various ways in which the teaching staff**
- **participates in various committees such as:**
- **Academic Council**
- **Board of Studies**
- **Student welfare committee**
- **Women development cell**
- **Department of Lifelong learning and extension (DLLE)**
- **Extracurricular Activities Committee**
- **Placement Cell**
- **Entrepreneurship Cell**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://bhavans.ac.in/about-institute/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has a well-established participative management which has decentralized activities related to teaching, learning, evaluation and administration.

a) Decentralization: During initial stage of each academic year, Principal of college organizes a general meeting of teaching and non-teaching staff to discuss activities conducted in previous academic year. Principal discusses decentralized activities related to teaching, learning, evaluation and administration. The proper distribution of work is done at various levels. Office of Principal along with HOD's of college takes all

decisions related to academics, administration and all other activities in college. Faculties represent various committees of college for smooth conduct of various activities. At departmental level, head of each department distributes the work among all colleagues for proper conduct of departmental activities. Institute has various committees like IQAC, NCC, NSS, DLLE, admission, cultural, anti-ragging, examination, student welfare for yearly planning and selection of representatives of college.

b) Participative management: The principal, vice-principals, IQAC, CDC, Grievance cell, faculty members and students are involved in different committees for day-to-day work. An action plan is created for curricular, co-curricular and extracurricular activities. Academic calendar is prepared before start of every academic year.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College has given Standard Operating Procedure(SOP)during hybrid teaching mode of college in pandemic situation which was clearly articulated and implemented.

Examination department of college had given a schedule for conduct of continuous internal assessment (CIA) and End semester examination (ESE)which was clearly articulated and implemented.

ESE of First year conducted and evaluated smoothly in offline mode.

The attendance committee took a decision of not allowing the students to appear for the examination if they fail to attend minimum 50% lectures per subject. The report cards of the students were marked with DA as a sign that they were defaulters

in that particular subject. However, on the compassionate grounds, they students were allowed to give examination later, and thus their year was saved. This incident served as a lesson for the students because of which the number of defaulters reduced in the following exams

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institute has three Vice-Principals, they are incharge of the various committees such as Examination Committee, Purchase Committee, Anti-ragging committee etc. Each Committee has a convenor and a certain number of allotted members. The committee convenors and the allotted members then follow the policies laid down by the institution while making sure that they work as a cohesive unit and take decisions based on principles of justice and equality. Deans were aapointed for each stream for smooth conduct of all academic activities.

Each committee submits a report to the Principal about its functioning and policy decision made and adopted. The College has the following Statutory and non-statutory committees established for the smooth governance:

IQAC,EXAMINATION COMMITTEE, Antiragging committee, Unfair Means Committee, Academic Audit Committee,Library Committe,Admission Committee,DLLE Committee, Entrepreneur Development Cell,Extra Curricular Activities Committee,Greivenance Redressal Committee,Placement Cell,Planning and Evaluation Committee,Research and Consultancy Monitoring Committee,Student Welfare and Monitoring Committee,Women's Development Cell,Academic Council,Finance Committee,Governing Body,General Body,Attendance committee,Academic Council, magazine Committee,DLLE committee,CAS &API Committee etc.

This ensures that there is a smooth, effective and efficient functioning of the institute.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/drive/folders/1dasichPfNCjIdSsu31Oqvs30V4R-0Rcv?usp=share_link

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Since the pandemic was still prevailing, college provided covid funds wherever necessary and provided opportunity to family members of non-teaching staff to get employed for their career development/progression. Students were provided institutional email ids and paid Zoom software for teaching and non-teaching faculty.

In case of the death of an employee, a relative will be appointed in place of the deceased employee on compassionate grounds under Anukampa Scheme

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

In the year 2021-22 an internal audit was done by a Chartered Accountant and four day AG audit was done by government.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College is affiliated to University of Mumbai, Maharashtra and follows the rules and regulations laid down by the UGC, University, and Govt. of Maharashtra. The College receives the funds from various funding agencies for academic and infrastructural growth. The College mobilizes funds through alumni donation, individuals, and self-financed courses etc. Following system is implemented by the College for the optimal

utilization of resources: The College invites departmental budgets with theirrequirements and justifications from the Head of the Departments. A proportionate amount is then allotted to the department on the basis of the number of students and fees. The college office scrutinizes and prepares the annual budget. After the central scrutiny the detailed budgetary plan gets finalised. Further it is put forth at CDC for resolution. After the approval of CDC, the Central Purchase Committee (CPC) that scrutinizes departmental purchase time being. Final order is given after the negotiation with vendors and HODs before CPC. The utilization of the sanctioned budget is monitored by Principal, CDC and Managing Committee

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Since in the Academic Year 2021-22 due to pandemic, colleges were in hybrid mode, Teaching Learning Process was in online as well as offline mode to some extent. IQAC has conducted orientation programs, workshops, webinars and demo sessions for teaching and non-teaching staff to provide adequate information related to academic and administrative work. Training sessions were conducted for teaching faculties in relation to assessment and evaluation work using mastersoft portal and teachus app.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/drive/folders/1z S8H0qRvHQ8_hd18MqlTQOYXf3oNDt_H?usp=share _link

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of

operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic plan is prepared before commencement of each term.

Departmental workload and allocation of topics is carried out among the faculty members under the supervision of the Head of the department. Regular Departmental meetings are conducted for discussion and implementation of various ideas. At the end of each academic year, self-appraisal reports are collected from each faculty member to keep track on progress of teaching staff.

Feedback analysis is done by IQAC to enhance departmental functioning. Faculty members are deputed as convener, Members of various committees, In- charge of class for academic, administrative, cocurricular, cultural activities. Career Guidance lectures are arranged to share ongoing trends in the respective domain area under placement cell.

A range of workshops spanning the entire spectrum that the college caters to were conducted by IQAC for the benefit for the students and faculty members

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/file/d/1nClWLkiq qYKQnoJfrFY_NGhbNaWhKCLh/view?usp=share_l ink

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://bhavans.ac.in/wp-content/uploads/2022/12/Autonomous-Progress-Report-for-the-Academic-Year-2021-22.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Women's development Cell Bhavan's College in collaboration with IQAC organised poetry recitation on the theme of Women Empowerment on 8th March 2022.. These poetries were later published in the University of Mumbai publication Antology

2. The Women's Development Cell(WDC) of college in collaboration with the IQAC organized ,a Webinar on "Cyber Sakhi",was held on 26th July ,2021 at 4pm on the online platform of ZOOM .

3. During the AY 2021-22 the male female .ratio ranged equitable except in the Program of Arts wherein the ratio of females is more than double as compared to boys.

4. The college has a seperateNCC GIRLS UNIT .The NSS also encourages participation of girls and approximately 50% volunteers working in the fieldare girls .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy	**D. Any 1of the above**

conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The non degradable wet and dry waste is collected carefully with the help of dustbins placed in various locations in college including classrooms ,canteen and campus open areas.The same is taken away for further processing by the BMC (local civic body).

Degradebleleaf litter waste ,which is due to the lush greenery of campus ,is collected for composting.

Electronic waste collection drives are set up with the help of sister Institutes and segregated areas for its collection have been setup

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

1. On 21st June 2021, the cadets of 8 Mah Girls Bn,Bhavan's

college commemorated International Yoga day in an online mode.

2.The Department of Life-Long Learning & Extension conducts the

social and educational activities for the less privileged sections of the society to enhance and improve the quality of life of such groups with the central objective of "reach to unreached".

The nature of the activities is vocational career-oriented projects & community-oriented projects which include social, educational, environmental awareness, career & personality development, etc. It also helps students to develop their skills and personality.A total of 120 students across Arts, Commerce, Science and Self-financing Courses streams

successfully enrolled for the extension work activities for the academic year 2021-2022.

3.EBSB or Ek Bharat Shreshtha Bharat is a kind of National Integration Camp organized each year by NCC between 2 states of India. CQMS Tejaswi Sarvarkar was a participant of this camp.The Phase XI EBSB saptah was held between cadets of UP Dte and Maharashtra Dte in online mode from 20th Oct to 25th Oct. The camp was held under the aegis of NCC Gp HQ Kanpur on behalf of UP Dte.

4. The Department of Marathi celebrated Marathi Bhasha samvardhan din.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

1. The DLLE Unit, in association with Government Law College, Churchgate, Mumbai, conducted a webinar on "Civil, Political and Economic Rights of a Citizen" on Monday, 29th November, 2021.

2. The College celebrates constitution day and also displays the preamble to the Indian Constitution in the central library area of the college.

3. The Department of Political Science also conducts mock elections to acquaint students with the procedure of election. It also encourages students to assert their right to vote.

4. Constitution Day was celebrated on 26th Nov 2021 .The Entire teaching staff of Degree and Junior College along with students did a collective reading of the Preamble of the Constitution.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. National Youth Day was conducted to honor the birth anniversary of Swami Vivekananda

2. The event of Kargil Vijay Diwas was celebrated.

3. The institute celebrated 74th Independence day in a hybrid mode.

4. July 1st was celebrated as National Doctors' day.

5. Earth day was celebrated on 22nd April, 2022.

6. Botany Department Organized Guest Lecture on 28th February 2022 to celebrate National Science Day.

7. On the occasion of Hindi day is celebrated from 20th September to 25th September.

8. Gandhi Jayanti Quiz was organized by the Department of Philosophy to commemorate the birth anniversary of M.K.Gandhi.The department of History in coordination with IQAC organized a special seminar on Gandhi Jayanti. The Department of Psychology organised a guest lecture on "Gandhian perspectives and Peace Psychology".

9. Commemorative Seminar on the occasion of Shiv Jayanti was conducted on On 19th February, 2022, Lecture on Chhatrapati Shivaji Maharaj.

10. 27th February is celebrated as Marathi Bhasha Samvardhan Din.

11. The Help Age India Virtual Webinar marking "World Elder Abuse Awareness Day" on Tuesday on 15th June, 2021.

12. The institute pays homage to Dr B R Ambedkar to commemorate Ambedkar Jayanti as well as his death anniversary.

13. Mental Health Day 2021 was organized on 10th oct 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Vanamahotsava : Vanamahotsava is celebrated jointly with other institutions on campus and a tree plantation drive is undertaken as a sense of tribute to our founding father -Kulapati Dr. K. M.

2.Women's Development Cell of college hosts seminars and talks to create awareness about gender issues, and gender sensitivity.

3.The department of Psychology strengthens the concept of "College Social Responsibility" via the practice of the department- Mental Health Ambassador (MHA) .The MHA are the students who have completed their Add On course in the Basic Counseling Skills offered by the department and act as first responders on campus and can be identified by any student in distress with the special batch worn by them, the MHA attend to the students concern and direct them to the departments Counselling Centre for Professional help.

4. The Political Science Association conducts election awareness campaigns by holding mock elections.

5. Student Mentoring : The activity is aimed at ensuring holistic development of the students. The teacher mentors attend to the academic, psychological and other needs and concerns of the

students.

6. Bhavans College has a Cooperative Credit Society which helps the teaching and non-teaching staff with emergency loans in case

of hopsitalization.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Location: The college is easily accessible by the Metro Rail, western railway and bus. Students residing in areas faraway in the city too seek admission in the college.

Adventure: Bhavan's Nature & Adventure Centre (BNAC), stands out as a niche of beautiful greenery like a mini sanctuary to over 300 species of plants, trees, insects, birds (60+ species), butterflies (65+ species), various animals & creatures including reptiles, amphibians, crabs, spiders and micro-organisms, offering a biodiversity rich eco-system right in the middle of a 22 million-crowded metropolitan Mumbai. It provides shelter and refuge to a multitude of wild species.

Yoga: The Bhavan's Yoga Bharati is also located in the college campus which was established in 2006. Since 1958, this is one of the places in Mumbai where yoga activities are conducted in a serene place surrounded by lush green atmosphere and a lake.

Bhavan's Research Center (Microbiology).. The college is proud to haveone of the few academic enterprises in the country to be ISO/IEC 17025: 2005 accredited by National Accreditation Board for Testing and Calibration Laboratories (NABL) and the only laboratory accredited by them for certain specialized tests in the areas of Hygiene and Water Microbiology.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college shall apply for the Best College Award conferred by the University of Mumbai. Departments will be encouraged to start New Programmes , Add On, Value added, Remedial and Bridge courses as per the requirement.The college has expanded its departments with new UG and PG courses.

The college plans to collaborate with other institutions especially in the fields in which the college has a presence in terms of research and consultancy.

The College plans to apply for the DBT star college grant and has prepared all documentation related to it. The five departments of Botany, Physics,

Statistics, Microbiology and Chemistry will jointly apply for the DBT Star college grant. The College plans to conduct a Green Audit.

The IQAC shall organize a FDP for training the teachers to develop MOOC courses.

The academic Audit is planned with the departments to ensure quality of the syllabus ,and exam evaluation mechanism . The revision of the final year syllabus will be done keeping in view the employability of the students.